



**CALIFORNIA DEPARTMENT  
OF EDUCATION**

**TOM TORLAKSON**  
STATE SUPERINTENDENT OF  
PUBLIC INSTRUCTION

1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

September 20, 2018

Dear County and District Superintendents and Charter School Administrators:

**Uniform Complaints Procedures External Stakeholder  
Meeting**

The California Department of Education (CDE) invites you to participate in an external stakeholder meeting to discuss the improvement of the mechanism for investigating Uniform Complaint Procedure (UCP) complaints and reviewing appeals. The purpose of the discussion is to provide external stakeholders with an opportunity to offer suggestions for the CDE to consider when developing recommendations to the Legislature that will best ensure the UCP is easy to use at the local level; that it serves as a prompt and efficient resolution of complaints and it reflects uniformity, where possible, at the local and state level. The CDE will present these recommendations to the Legislature in a report in early 2019.

There will be an in-person meeting on October 15, 2018, and October 22, 2018, and one webinar on October 24, 2018. The same information will be presented at all three sessions. The agenda and discussion questions will be e-mailed prior to the meeting.

The in-person session information is as follows:

**October 15, 2018**

Time: 10 a.m. to noon

Location:

California Department of Education

1430 N Street, Room 1101

Sacramento, CA 95814

**October 22, 2018**

Time: 10 a.m. to noon

Location:

California Department of Education

1430 N Street, Room 1101

Sacramento, CA 95814

September 20, 2018

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The webinar session information is as follows:

**October 24, 2018**

Time: 10 a.m. to noon

Webinar connectivity information will be coming soon.

Please RSVP for the in-person sessions and the webinar by sending an email to [ucp@cde.ca.gov](mailto:ucp@cde.ca.gov) with your name, title, school, school district, email, and phone number.

If you have questions regarding these sessions or wish to submit written comments or statements, please email the Education Equity UCP Office at [ucp@cde.ca.gov](mailto:ucp@cde.ca.gov).

NOTE: Written comments or statements are due by October 31, 2018.

Please consider forwarding this message to others who might be interested in participating in these sessions.

Sincerely,



Tom Torlakson

TT:dg

2018-06302

*Reasonable Accommodation: Pursuant to state and federal statutes, individuals may request reasonable accommodations to attend or participate in this meeting. Requests for language interpreters should be directed to the California Department's Education Equity UCP Office (EEUCPO) no later than four business days prior to the scheduled event by e-mail at [ucp@cde.ca.gov](mailto:ucp@cde.ca.gov).*